A GUIDE TO **eProjects Panel**

INTRODUCTION

The eProjects Panel (**ePP**) is an online facility established by the SA Government (State) to enable State agencies to procure project-orientated ICT services and cyber security services from pre-qualified suppliers using a standardised contract and related processes. The pre-qualification process involves an assessment of supplier capacity, capability, financial and insurance status.

The ePP website address is: https://www.eprojects.sa.gov.au/

As illustrated in the screenshot below, the ePP comprises four (4) portals.

This guide is intended to provide users with an overview of the ePP, including how they should engage suppliers for their projects.

BACKGROUND

The ePP was initally launched in 2007.

In 2012, the ePP was enhanced with security-related services being separated into its own '**Cyber Security Services Portal**', being a sub-set of ICT suppliers with a cyber security focus.

The ePP was further enhanced in January 2015 with the creation of a new sub-$100K '**Low Risk ICT Projects**' portal, with a corresponding contract that has a more attractive liability capping requirement for suppliers engaging with agencies for low risk ICT projects. Before using the Low Risk ICT Projects Agreement, user agencies shall ascertain the risk profile using their standard agency project risk assessment framework to assign the level of risk to the proposed project. If the project is determined to be 'low' risk, then the Low Risk ICT Projects Agreement may be used.

In November 2014, the ICT Board approved the ceiling threshold for ePP procurements be raised to $4.4M (originally set at $700K) to align with the updated State Procurement Board low value procurement threshold of $4.4M.

The new $4.4M portal, **eProjects Plus Portal**, was launched in September 2015. The eProjects Plus can be used for in-scope projects and services from $700K to $4.4M (incl.GST), incorporating longer term engagements such as application development and maintenance and software-as-a-service offerings. To complement the extended scope, suppliers on the eProjects Plus portal have agreed to updated terms and conditions commensurate with higher value engagements (compared to suppliers on the standard eProjects portal).

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GUIDELINES

[Low Risk ICT Projects portal usage Guidelines](#)

[eProjects Plus portal usage Guidelines](#)

HOW MANY QUOTES?

The following rules apply to managing the secondary procurement processes for panel contracts with the following values:

Up to $220k (inc. GST) – a minimum of 2 quotes

$220k-$700k (inc. GST) – a minimum of 3 quotes
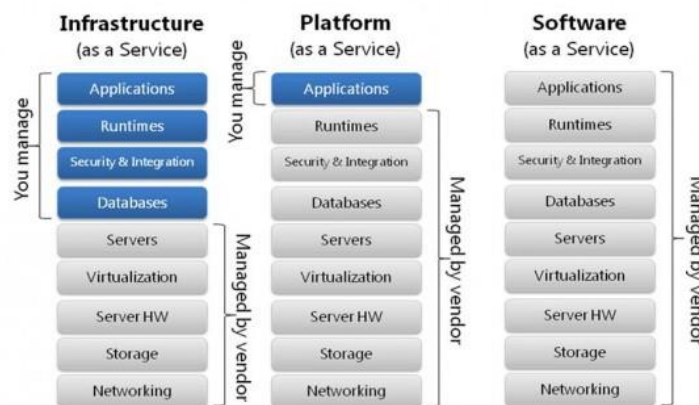
$700k-$4.4m (inc. GST) – a minimum of 4 quotes

Agencies may seek a quote from a single supplier if they have the appropriate procurement approvals and justification

SOFTWARE-AS-A-SERVICE

For the purposes of eProjects Plus procurements, the definition of the Cloud-based 'Software-as-a-Service' (SaaS) is based on the following Gartner definition[1]:

"*software that is owned, delivered and managed remotely by one or more providers. The provider delivers software based on one set of common code and data definitions that is consumed in a one-to-many model by all contracted customers at anytime on a pay-for-use basis or as a subscription based on use metrics*".

As shown in the following diagram, unlike other types of 'as-a-Service' arrangements, the SaaS supplier provides all management of an application stack. The customer simply uses the application and pays an agreed fee:

I--------Hosting Services Panel-------I   **I------eP-Plus-----I**

CUSTOMER AGREEMENT MEMORANDUM

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[1] http://www.gartner.com/it-glossary/software-as-a-service-saas/

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The respective Customer Agreement Memoranda are only valid Agreements when offers to provide Deliverables under the Agreements are uploaded to the relevant portal, unless otherwise agreed by the State.

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WHICH PORTAL TO USE?

Project Value	<$100K	<$700K		$700K - $4.4M
Scope	**Low Risk Project services** • Governance design/implementation • Strategy development/ implementation • Project analysis • Capacity planning • ITIL related services • Project management • General and strategic consulting • Other specialist ICT projects	**ICT Project Services** • System development/ deployment • System integration • Professional project services • Other information and technology projects	**Security engagements** • Investigation Services • Security Assessing • Security Auditing • Security Policy/Strategy Consultancy • Security Architecture and Design • Security Systems Development/Analysis • Government Security Implementation	**ICT Project Services** • Application/System Development/Deployment Services • Application/System Integration Services • Maintenance and Support • Professional Project Services • Software-as-a-Service • Specialist ICT projects
Portal	Low Risk ICT Projects	eProjects	Cyber Security Services	eProjects Plus

eProjects or eProjects Plus?

In the event that your estimated project value is uncertain launch the project in the portal with the most likely value. Depending on your evaluation and the quotes obtained it may be necessary to withdraw the project in the first portal and relaunch in the alternate one to ensure the appropriated Customer Agreement is used. The Contract Authority can assist in this process.

It is important to note that suppliers may <u>not</u> have membership to all portals.

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Main points of difference between the respective ePP Agreements			
	Low Risk ICT Projects Agreement	**eProjects Panel Agreement** (including Cyber Security Services)	**eProjects Plus Agreement**
Liability requirement	1 x contract value.	Based on risk assessment – up to five times contract value.	The Across Government Approved Liability Capping Framework for ICT Procurement Contracts <$5M. Based on a risk assessment – up to five times contract value.
State levy	0% on project values <$20K; >$20K - 2%.	2% on all project values.	1.3% on all project values.
Service Debits	N/A	N/A	Suppliers will incur a service debit if specified in the Customer Agreement.
Industry Participation Policy	As per latest policy requirements.	As per latest policy requirements.	As per latest policy requirements.

For any assistance contact:

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